

Southeast Regional SCIP Implementation Council

WAUKESHA COUNTY COMMUNICATIONS CENTER
1621 WOODBURN ROAD
WAUKESHA, WI 53188

Meeting Minutes - DRAFT

October 11, 2010

1. Call to Order

The meeting of the Southeast Regional SCIP Implementation Council was called to order at 1:13 PM by Gene Oldenburg, SE Regional Interoperability Coordinator.

2. Introductions

All regional council members engaged in self-introductions. Non-member interoperability stakeholders in attendance also engaged in self-introductions.

3. Determination of a Quorum

18 of the possible 25 council members were in attendance

4. Appointment of Meeting Facilitator

Tom Czaja (Milwaukee County) made a motion that Gene Oldenburg continue to facilitate the meeting until the election of officers. The motion was seconded by Rob Robins (Racine County). Voice vote and motion carried.

5. Approval of Meeting Minutes of July 12, 2010

Upon a motion and second to accept the minutes of the July 12, 2010 meeting as printed, voice vote and motion carried.

6. Election of SE Regional Council Officers

The membership elected Mark Owen (Ozaukee County) as chair of the council with Richard Tuma (Waukesha County) being elected as vice chair. Rob Robins was elected 2nd vice chair.

Recess from 1:30 – 1:45 PM as newly elected officers met with Gene Oldenburg. The meeting re-convened under the direction of Chairperson Mark Owen.

7. Old Business

The meeting was turned over to Gene Oldenburg who led a review of a draft version of the by-laws developed by OJA and subsequently modified by Gene to be directly applicable to the southeast regional council.

Phil Johnson (Kenosha County) made a motion to modify section 3.1 to include “For the initial election of officers, the term of office will run until the first quarter of 2013”. Motion seconded by Richard Tuma and passed on a voice vote.

Rob Robins made a motion to modify section 5.7 (A) (3) to eliminate the words “shall be limited to pre-registered speakers and”. Motion seconded by Phil Johnson and passed on a voice vote.

Phil Johnson made a motion that the by-laws for the Southeast Regional SCIP Implementation Council be adopted as written and amended. Motion seconded by Chris Severt (Walworth County). The by-laws were adopted upon a roll call vote of 18/0.

Gene Oldenburg gave a PowerPoint presentation on the FCC Narrowbanding Mandate that included an eight minute video produced by the State of Virginia. There was general discussion on the issue, including an email received by Mark Owen regarding potential problems with Coast Guard marine channels. Tom Czaja, who also serves as chair of the state Mutual Aid Frequency Coordinating Group (MFCG) reported that Portage County had advised that many agencies have completed narrowbanding and that during an exercise, narrowbanded and non-narrowbanded radios were able to communicate.

Gene Oldenburg suggested the formation of a work group that would include technical representatives from each of the eight counties who could work on regional narrowband coordination. The work group would also be able to assist him in database development and strategies for the county TICP and CASM projects. The council agreed and Gene will work on organizing the work group.

8. New Business

Gene Oldenburg discussed the upcoming NECP Goal 2 Assessment in which jurisdictions will be asked to assess their individual performance to demonstrate response level emergency communications during planned events such as sporting events and public gatherings. The assessment will utilize a self-evaluation tool. At present, it is unknown when these assessments will occur, however State Interoperability Coordinator Dave Spenner has advised it will occur sometime in the early part of 2011 and there will be a short window for completion. Further information will be upcoming.

9. Set Next Meeting Date and Location

The membership agreed that the next meeting will be held on December 13th at 1:30 PM.

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David Harvey (Ozaukee County) offered the Milwaukee County Transit Security headquarters as a possible location for the next meeting. He stated that he will have to check the room reservation before making a full commitment.

Adjournment

Meeting adjourned at 3:00 PM.

Regional Council Members in Attendance

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| Thomas Czaja, Chief | Fox Point Police Department |
| James Gage, Chief | Elm Grove Police Department |
| Dave Harvey, Chief Ret. | Grafton Fire Department |
| Peter Hoell, Chief | Germantown Police Department |
| Phil Johnson, Lieutenant | Kenosha Fire Department |
| Robert Kacmarcik, Sergeant | Racine County Sheriff's Department |
| Mark Krueger, Lieutenant | Kenosha County Sheriff's Department |
| James Mayer, Lieutenant | North Shore Fire Department |
| Tim O'Neill, Asst. Chief | Delavan Fire Department |
| Mark Owen, Director | Ozaukee County Emergency Management |
| Rob Robins, Chief | Wind Lake Volunteer Fire Company |
| Ben Schliesman, Director | Kenosha County Emergency Manager |
| William Selzer, Chief | Elm Grove Fire Department |
| Chris Severt, Chief | Walworth Police Department |
| Ken Sternig, Program Director | Milw. Co. Emergency Medical Services |
| Richard Tuma, Director | Waukesha Co. Emergency Preparedness |
| Kevin Williams, Captain | Walworth County Sheriff's Department |
| Tim Zarzecki, Chief | Mount Pleasant Police Department |

Respectfully Submitted,

Gene Oldenburg
SE Wisconsin Regional SCIP Implementation Coordinator